

NOTICES OF SUBSTANTIVE POLICY STATEMENTS

The Administrative Procedure Act requires the publication of substantive policy statements issued by agencies (A.R.S.) § 41101(B)(14)). Substantive Policy Statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice substantive policy statement does not include internal procedural documents which may only affect the internal procedures of the agency and does not impose additional requirements or penalties on regulated parties in accordance with A.R.S. Title 41.

Editor's Note: The following Notices of Substantive Policy Statement were published incorrectly in the May 23, 1997, issue of the Arizona Administrative Register (3 A.A.R. 1351). They are reprinted here correctly. We apologize for any inconvenience we may have caused.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF PUBLIC SAFETY

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Department of Public Safety General Order 31.13, Tow Truck Services
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
Issued: July 21, 1986
3. Summary of the contents of the substantive policy statement:
This policy provides guidelines to Highway Patrol district commanders on establishing contracts with tow truck companies for removal of disabled or abandoned vehicles from state and federal highways.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This is a revised statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Lt. Ken Barton
Address: Department of Public Safety
Special Services Region
2610 South 16th Street
Phoenix, Arizona 85034
Telephone: (602) 223-2522
Fax: (602) 223-2508
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
A free copy of this policy document may be obtained from the Department's Highway Patrol district office at the above address.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF PUBLIC SAFETY

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Denial of Security Guard Registration for Persons Convicted of Certain Crimes
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
Issued: July 15, 1993
3. Summary of the contents of the substantive policy statement:
Persons convicted of offenses listed in A.R.S. §§ 13-907(B) and 32-2622 will not receive a security guard registration unless they can prove compliance with A.R.S. § 32-2622. Applicants for security guard registration, whose civil rights have been restored, may be allowed set-asides or expunction if otherwise qualified, but only if there is no other relief granted by statute.

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4. A statement as to whether the substantive policy statement is a new statement or a revision:
This a revised statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Lt. Debra Howard
Address: Department of Public Safety
Licensing, Permits, and Handgun Clearance Section
2102 West Encanto Boulevard
Phoenix, Arizona 85009

or
P.O. Box 6638
Phoenix, Arizona 85005-6638

Telephone: (602) 223-2685
Fax: (602) 223-2928
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
A free copy of this policy document may be obtained from the Department's Licensing Unit at the above address.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF PUBLIC SAFETY

1. Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:
Arizona Private Investigator Laws and Administrative Rules Booklet
2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:
Issued: July 15, 1992
3. Summary of the contents of the substantive policy statement:
This booklet contains the text of A.R.S. Title 32, Chapter 24, regarding private investigation services, and the complete text of the Department's administrative rules on private investigators from 13 A.A.C. 2.
4. A statement as to whether the substantive policy statement is a new statement or a revision:
This a revised statement.
5. The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:
Name: Lt. Debra Howard
Address: Department of Public Safety
Licensing, Permits, and Handgun Clearance Section
2102 West Encanto Boulevard
Phoenix, Arizona 85009

or
P.O. Box 6638
Phoenix, Arizona 85005-6638

Telephone: (602) 223-2685
Fax: (602) 223-2928
6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:
A free copy of this policy document may be obtained from the Department's Licensing Unit at the above address.

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NOTICE OF SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF PUBLIC SAFETY

1. **Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Denial of Private Investigator's License to an Applicant Convicted of a Felony
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
Issued: October 1, 1992; revised November 15, 1995
3. **Summary of the contents of the substantive policy statement:**
Based upon an Attorney General's opinion, any applicant convicted of a violent felony shall not be issued a private investigator's license.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This a revised statement.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Lt. Debra Howard
Address: Department of Public Safety
Licensing, Permits, and Handgun Clearance Section
2102 West Encanto Boulevard
Phoenix, Arizona 85009
or
P.O. Box 6638
Phoenix, Arizona 85005-6638
Telephone: (602) 223-2685
Fax: (602) 223-2928
6. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
A free copy of this policy document may be obtained from the Department's Licensing Unit at the above address.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF PUBLIC SAFETY

1. **Title or subject of the substantive policy statement and the substantive policy statement number by which the policy statement is referenced:**
Request for an Accident Report from the Department Records Unit
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
Issued: July 15, 1991
3. **Summary of the contents of the substantive policy statement:**
This form allows an individual to request a copy of a vehicle accident report, and related photographs if available. A fee is charged for the report and photos. Reports are not available for commercial use.
4. **A statement as to whether the substantive policy statement is a new statement or a revision:**
This a revised statement.
5. **The name, address, and telephone number of the person to whom questions and comments about the substantive policy statement may be directed:**
Name: Mary Baumann
Address: Department of Public Safety
Department Records Unit
2102 West Encanto Boulevard
Phoenix, Arizona 85009
or

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P.O. Box 6638
Phoenix, Arizona 85005-6638

Telephone: (602) 223-2226

Fax: (602) 223-2983

6. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

A free copy of this policy document may be obtained from the Department's Records Unit at the above address.